

# Call for Presentations

## NE Public Works Exposition, September 18<sup>th</sup> and 19<sup>th</sup>, Boxborough Mass.

Share your area expertise by making a presentation at the New England Public Works Expo 2019! With attendees nearing the 1600 mark over this two-day event, this is a great time to ensure our industry is up to date on the latest education and information.

NEPW Expo is looking to provide quality education and informative opportunities for all areas. There are varying time slots available, ranging from half hour sessions to two hour sessions.

Education sessions, designed to transcend all industry sectors, focus on current and emerging issues that affect us all. Abstracts for presentations are accepted based on topic relevance, timeliness, and expertise of the speakers. Abstracts on all related topics are welcome.

- Presentations may focus on pertinent information for employees or management, or both.
- Content can be geared towards safety, new technology, continuing education, etc...

### General Submission Guidelines

- Membership in MHA is not required
- Please note if submission is for showcasing products or services.

### Proposals Requirements

During the proposal submission the submitters will fill out/choose from the headings listed below.

- Title of Proposal (limited to 10 words)\*
- Classroom, Poster, Outdoor Demo, Indoor Demo, etc...
- Target Audience (Administration, Supervisors, All employees)
- Preferred session length
- Equipment needed for presentation
- Summary (limited to 30 words)\*
- Learning Objectives

For each speaker please provide: name, company, job title and full mailing address, email address, phone number, biographical sketch.

If your application is chosen, you will receive an acknowledgement in the Program Guide. Applications should be submitted as soon as possible, and selection of presentations will be made by the Educational Conference and Trade Show Committee.

MAKE IT INTERESTING!

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<b>Title of Session:</b>		
<b>DATE of Preference:</b> Day 1 _____ Day 2 _____		
<b>Session Focus:</b> <i>(choose one)</i>	<input type="checkbox"/> Safety/ Education / Technical <input type="checkbox"/> Continuing Education/ License Renewal Type: _____ <input type="checkbox"/> Regulatory <input type="checkbox"/> Product/ Service Showcase	
<b>Name and Title of Presenter(s):</b>		
<b>Organization:</b>		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Phone:</b>	<b>Email</b>	
<b>Target Audience:</b> <i>(check all that apply)</i>	<input type="checkbox"/> <input type="checkbox"/> <b>Both Employees and Administration</b> <input type="checkbox"/> <b>General Employees</b> <input type="checkbox"/> <b>Administration</b>	
<b>Learning Objectives:</b> <i>(list objectives attendees should expect to learn in this session)</i>	1.	
	2.	
	3.	
<b>Session Description</b> <i>(if your proposal is selected, this description will be used in the Conference Catalog)</i> Attach additional paper if necessary:          		
<b>HAVE A SUGGESTION?</b> If you have a suggestion of what you think may be beneficial to the show, please share your thoughts! We will do our best to bring the topic presentation to the show.		

**Submit Applications/ Suggestion to:**

Jennifer Tetreault

[info@hazcommpliance.com](mailto:info@hazcommpliance.com)

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