

2022 Expo Application

Yes, I would like to reserve a booth

Contact Name: _____ Date: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Email address: _____

Website: _____

Signature: _____

Telephone: _____

Yes, I would like to reserve a booth (Please check applicable booth size)

Indoor 8' x 10' - \$1000 8' x 20' - \$1450 30' x 36' - \$1995

Booth preference: #1 _____ #2 _____ #3 _____

Outdoor 20' x 30' \$1750 25' x 30' \$1650 40' x 20' \$1750

Booth preference: #1 _____ #2 _____ #3 _____

Yes, I would like electricity for my indoor booth for an additional charge. To order electricity for your booth, call Capital Convention Contractors at 877-335-3700.

Yes, I would like to donate a raffle item:

Yes, I would like to sponsor a water station for \$100.

Yes, I would like to advertise on the Expo give-away bag for \$100.

Return with payment to: MHA New England Public Works Expo

c/o JC Marketing Associates
P.O. Box 289, Wakefield, MA 01880
or fax to (781) 245-1086

Checks should be made payable to: **Massachusetts Highway Association.**

Credit cards are now being accepted. Call Ann or Laura at 781-245-7070 for more information.

For additional information, contact Ann (annhadley@jcmarketingassociates.com) or Laura (laura@jcmarketingassociates.com) at 781-245-7070.

A nonrefundable deposit of 50% of the cost of the reserved booth space must be received within 14 days after the application has been confirmed and secured. Booth reservations are considered to be secure after the signed application is faxed, emailed or mailed to JC Marketing Associates. All applications must be secured within one week of reservation. If the nonrefundable deposit is not received within 14 days of confirmation, the booth will be cancelled and will be available to other vendors.

Full payment must be received at least 7 days before the first day of the expo. No vendor will be allowed to participate in the expo if full payment has not been received before the expo.

Cancellation policy-If a vendor needs to cancel, all requests must be put in writing and, if granted, the vendor will forfeit the nonrefundable deposit. Vendors will not be able to cancel after September 3rd and no refunds for those who pay in full will be granted after September 3, 2022. There will be no exceptions. Should the 2022 Expo be canceled for unforeseen circumstances, all deposits and payments will be refunded.